

CWC COLLEGE COMMITTEE RECOMMENDATION FORM

Committee Name: **2019-20 Procedures Committee**

Submitted by (Committee Facilitator): **John F Wood** *JFW*

Sent to Person to Whom Committee Reports: **President Tyndall**

Date: **February 4, 2020**

Charge(s) to Which Recommendation Relates:

Process Outlined in Procedure 1.1 Amendment of College Procedures: Once assigned by the CQI Committee or otherwise submitted to the Procedures Committee, all new procedure proposals and proposed revisions to existing procedures are worked by the Procedures Committee as the draft progresses through the adoption process as outlined in Procedure 1.1 Amendment of College Procedures.

Type of Recommendation:

Minor revision per Procedure 1.1 Amendment of College Procedures "non-substantive changes, such as clean up language, corrections, or formatting." The change is required because the Board of Trustees changed the underlying policy upon which this procedure rests, and as part of the policy change process adequate opportunities for staff input were provided, including presentation at an All College Meeting.

Is an Open Forum Requested? **NA.**

I. Recommendation of Committee: (Attach separate sheet if necessary)

Revise Definition II of 7.8.10 Professor Emeritus/Emerita Distinction procedure as follows:

Voting Faculty for Professor Emeritus/Emerita: All benefited employees of the College with institutional rank of Instructor or higher for more than two (2) years, as defined by Procedure 7.8.4 Faculty Ranking, except the President of the College, are Voting Faculty for Professor Emeritus/Emerita.

These two changes are necessitated by the Board of Trustees change to their Policy Governance Manual IV.C.10 at their October 2019 meeting.

II. Administrative Response (by Person to Whom Committee Reports) (within 2 weeks of I.)
NA

III. Presidential Action (within 1 week of II.)

Date **February 5, 2020** *BT Tyndall*

Approved
FEB 06 2020
CWC Office of the CIO